

RED HOUSE ARTS CENTER in Syracuse NY - Immediate Opening  
April 2019

Seeking Technical Director

Red House Arts Center seeks a highly organized, energetic individual to fill the full time position of Technical Director. The ideal candidate would possess skills in technical direction, carpentry, rigging, painting, and props. Individual will ensure all technical elements are in place for each production and is responsible for effective communication with the Production Manager.

This position reports to the Production Manager and is responsible for ensuring that all technical aspects of production run smoothly and safely. This position also performs various production management duties.

TD Responsibilities

- Implement construction of approved set designs for all productions and participate in all technical rehearsals
- Attend production meetings
- Work with Scenic Designer to coordinate set build, load in, rigging, and strike
- Work in conjunction with Master Electrician
- Work in conjunction with all Guest Designers and Directors
- Identify and purchase all construction materials
- Adhere to established budget and deadlines for each production
- Coordinate and assist in set painting, props purchase and/or build
- Identify need to hire support staff and communicate needs to the Production Manager
- Supervise hourly tech staff as needed
- Attend all technical and dress rehearsals and coordinate technical notes during production week
- Assist in all strikes
- Support offsite event needs
- Keep inventory of stock materials
- Ensure accurate inventory and organization of storage on and off site
- Ensure procedural opening and closing of building along with other Production Team staff
- Design sets and lighting for educational productions as needed and on a limited basis for main-stage productions
- Coordinate with SM and Director to ensure actor safety
- Work with Stage Manager and Director to aid in rehearsal needs
- Coordinate with Director to ensure fulfillment of artistic vision.
- Manage technical needs for off site and in house educational events
- Coordinate and assist with maintenance and implementation of facilities and equipment

- Establish working relationships with local theaters, college theater programs, and rental agencies with the goal of creating a shared resource and labor network.
- Maintain safe and clean shop

#### Requirements

- Degree in Technical Theatre (or equivalent professional experience)
- Some proficiency in scenic design preferred
- Strong technical carpentry skills
- Knowledge of event rigging systems and practices
- Ability to lift 75 pounds
- Experience with facility maintenance and repair
- Knowledge of audio and lighting systems
- Valid Drivers License and clean record
- Some IT preferred
- Ability to multi task
- Strong interpersonal skills
- Ability to work under pressure
- Organized and able to maintain a clean and safe workspace

For immediate consideration please submit letter and resume to [josh@theredhouse.org](mailto:josh@theredhouse.org)